

# CAMP ONOMIA

## EXECUTIVE DIRECTOR JOB DESCRIPTION

Camp Onomia is a year-round camp and retreat center located 90 miles north of the Twin Cities. It is located just outside of Onamia and is situated on Lake Shakopee. Onomia is supported by 31 Lutheran congregations as well as a donor base.

### **Responsibilities**

#### **Administration**

Recruit, train, coach, support and supervise all of the staff. Facilitate and encourage the continued development of an innovative and creative outdoor ministry program. Develop and manage the annual operating budget and ensure accurate financial reporting, working in conjunction with the Board, Treasurer/Finance Committee. Submit monthly operating reports to the board.

#### **Marketing-Public Relations-Development-Strategic Planning**

Promote Camp Onomia to member congregations, prospective congregations and other potential ministry partners. Develop individual and congregational donors for annual and long range financial giving through gifts and grants. Develop and oversee a network of volunteer resources to support the ongoing work and needs of Camp Onomia. Seek out program needs and concerns of congregations. Working with the board, explore new ministry opportunities and develop strategic/long-range plans for the camp.

### **QUALIFICATIONS**

- Strong faith commitment to Jesus Christ as Savior. Actively share this commitment with others. Theology consistent with the Lutheran tradition.
- Have strong leadership, organization, communication, marketing and development skills.
- Willing to travel in the service area to recruit staff, promote to congregational users, attend board meeting, etc.
- Must have a Bachelors degree – preferably in a related field.
- Knowledge of educational values inherent in camping with an emphasis on Christian education, life and values. Outdoor ministry experience preferred.
- Maintain and develop healthy relationships with staff, congregations and users.
- Energy, enthusiasm and passion for Outdoor Ministry.
- Comfortable in leading or conducting camp worship services.

Onomia website: [www.camponomia.org](http://www.camponomia.org)